

A&M-22-49

TO:

- ☐ ASSISTANT DIRECTOR, ORE
- ☐ ASSISTANT DIRECTOR, OSO
- ☐ ASSISTANT DIRECTOR, OO
- ☐ ASSISTANT DIRECTOR, OCD
- 2 ☒ CHIEF, BUDGET AND FINANCE BRANCH
- ☒ CHIEF, SERVICES BRANCH
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PROJECT TITLE

Garage Facilities

PROJECT DURATION

Lease for one year, subject to renewal on year to year basis for period of 10 years.

DESCRIPTION AND SCOPE OF PROJECT

The Chief, Services Branch, A&M, requests consideration of a proposal that CIA lease new garage facilities at an annual rental of \$15,000. The present garage facilities located at [REDACTED], are inadequate, accommodating only 34 vehicles of the 84 in use. Vehicles not being accommodated in the garage are stored either on the [REDACTED] property or at 2430 E St. in outside storage, such vehicles to (a) theft; (b) all types of weather conditions; (c) improper maintenance in some instances. Present garage facilities contain 7,000 sq. ft. at an annual rental of \$4500 as against 19,500 sq. ft. at an annual rental of \$15,000 in the building under consideration. New lease to be effective on termination of old.

SUMMARY OF ESTIMATED COSTS

OBJECT CLASS	VOUCHERED	UNVOUCHERED	TOTAL
01 Personal Services	\$	\$	\$
02 Travel	\$	\$	\$
03 Transportation of things	\$	\$	\$
04 Communications	\$	\$	\$
05 Rents and Utilities	\$	\$	\$
06 Printing and Binding	\$	\$	\$
07 Other Contractural Services	\$	\$	\$
08 Supplies and Materials	\$	\$	\$
09 Equipment	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$15,000.00	\$	\$ 15,000.00

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 No Change in Class ☒
 Declassified
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SPECIAL PROVISIONS OR LIMITATIONS

Approval contingent on determination that rent and necessary improvements are within statutory limitations on amounts.

RECOMMENDATION (PROJECTS REVIEW COMMITTEE)

Approval, subject to conditions stated on attached sheet

ACTION BY DIRECTOR CIA

(APPROVED) (DECLASSIFIED)

as recommended by PRC

SIGNED

SIGNATURE OF DIRECTOR

DATE

2 DEC 1948